



PROFESSIONAL DEVELOPMENT FOR EFL TEACHERS

FULL DESCRIPTION OF TRAINING CONTENTS

Preparation

- * Welcome Information
- * Programme Handbook
- * Pre-course Reading List
- * Participants will be asked to complete a detailed questionnaire prior to arrival indicating their level of experience and the ages and nationalities of the learners they have taught

Objectives

The Professional Development Programme focuses on practical teaching ideas and activities. Throughout the course reference will be made to developments in EFL to help participants gain insight into recent methodologies, strategies and techniques.

The course will help participants to develop professionally by exploring their own experience and sharing ideas with like-minded teachers from other European countries.

The aim of this course is to give participants ideas to help them **bring more variety into their classroom management and teaching techniques**. **Learner autonomy** and independence will also be promoted throughout the course. Participants will be encouraged to **analyse their own teaching practice** through a selection of self-evaluation sheets.

To **enhance teachers' observational and analytical skills**, there will be the opportunity to **watch teaching techniques at work** when observing experienced Language Link teachers. These observations will serve as a springboard for further discussion.

Methodology

The course is **hands-on and interactive**, enabling participants to be fully immersed in the subject matter.

Trainer-led sessions use the techniques and approaches being discussed so that the practical application of methods can be experienced within the programme. This is supported by **in-depth discussion group work**.

Participants will **build up a bank of ideas** to take back to their country. Throughout the course participants will be encouraged to **experiment and think "outside the box"**. The programme includes the opportunity to **observe experimental practice lessons**, taught by experienced teachers, followed by discussions

Follow-up

Participants will return to their home countries with renewed enthusiasm for their profession. They will be invited and encouraged to prepare and share electronically their action plan for professional development. They will also receive:

- * **Contact details of tutors and colleagues** to facilitate ongoing development and exchange of ideas
- * **A Feedback Questionnaire** evaluating the course and ideas collected during the programme
- * **A Bibliography** of suggested further reading matter

PROGRAMME OF THE TRAINING ACTIVITIES (DAY BY DAY)

Day 1: What is Teaching? Lesson planning and staging

Morning:

- *Sharing ideas about teaching
- *Self-assessment - strengths and weaknesses
- *Coursebook evaluation skills and bringing coursebooks to life
- *Creative teaching strategies and techniques
- *Planning and staging lessons

Afternoon:

- *"Knowing what you want to achieve" - Focus your lesson better
- *Sub-skills in skills teaching

Day 2: Reflective Learning. Learning for the Future; Developing Autonomy.

Morning:

- *Teacher or learner centred lessons
- *The three A's: Awareness, Assessment and Autonomy
- *Motivation and ways of developing learners' critical awareness
- *Ways of getting the learners to do more and the teacher less.
- *How to give learners more responsibility for running the lesson

Afternoon:

- *Demo Lesson
- *Feedback and discussion - Teacher's role and learner independence
- *How to promote learners' independence - Learning outside the classroom

Day 3: Reflective Teaching. Observing and analysing classes and designing post-observation feedback sessions

Morning:

- *Reflection as a tool for growth
- * Becoming your own researcher -Classroom-based research. Practical tips on becoming a reflective teacher
- *The role of Observation in EFL
- *Observational techniques and instruments appropriate in observing second language classes
- *Observation of an experienced teacher

Afternoon:

- *Post-observation discussion
- *Identifying strengths and weaknesses

- *Suggestions for action plan
- * Feedback as a teaching-learning tool. Giving accurate and supportive feedback.

Day 4: Variety in Classroom Management and Teaching Techniques

Morning:

- *Variety is the key to a good learning dynamic
 - *Workshop - achieving variety in feedback in listening, reading, writing and speaking.
- Setting up activities at different levels

Afternoon:

- *Observation of an experienced teacher with the focus on variety in interaction, feedback and setting up activities
- *Feedback and discussion of observed lesson
- *Workshop - achieving variety in student interaction

Day 5: Dealing with Problems in the EFL Classroom- Practical Ideas

Morning:

- *Dealing with large classes
- *Dealing with mixed-levels; differentiated teaching
- *Teach vs Test- dealing with exam classes
- *Motivating the unmotivated

Afternoon:

- *Feedback and discussion
- *Course Round-Up & Farewells